

Explanation of Timekeeper Supervision Form

General

- Level of difficulty
 - **Hard:** a large number of penalties were called or there were complicated penalty scenarios the timekeeper had to sort through
 - **Moderate:** enough penalties and goals were called to keep the timekeeper active but they were spaced apart and were easily manageable
 - **Easy:** little to no penalties were called or there were mostly only goals reported

Pre-Game

- For the Pre-Game evaluation, go over these questions with the referees at the end of the game to complete this section

Game

- **100%:** This action was done every time when necessary
- **75%:** This action was done the majority of the time when necessary
- **50%:** This action was only done half the time when it was required
- **Less than 50%:** This action was not completed the majority of the time it was needed

Gamesheet

- **100%:** All the fields were correctly documented on the gamesheet
- **75%:** The majority of the fields were correctly documented on the gamesheet
- **50%:** Only half the fields were correctly documented
- **Less than 50%:** The majority of the fields were filled out incorrectly

Attitude/Communication

- Ratings:
 - **Well:** Is articulate, professional and calm
 - **Adequately:** Handles the situation appropriately, but shows signs of frustration or is slightly flustered
 - **Poorly:** Is flustered, cannot explain or manage the situation
- Ratings:
 - **Calm:** Tone of voice is professional, non-aggressive and confident
 - **Unsure:** Tone of voice is professional, but not confident
 - **Agitated:** Tone of voice is unsure, nervous and timekeeper appears flustered
 - **Confrontational:** Tone of voice is aggressive, unhelpful and unprofessional

Final Rating

- **Excellent:** Timekeeper went above and beyond; nothing to improve
- **Very Good:** Timekeeper did everything right and needs very little improvement
- **Satisfactory:** Timekeeper did a good job, but still needs to work on some areas
- **Needs Improvement:** Timekeeper managed to fulfill some of his/her duties
- **Unacceptable:** Timekeeper did not fulfill any or the majority of his/her duties

Notes

- Any comments you think would help the timekeeper or help explain your evaluation
- Mention the strengths and weaknesses of the evaluated timekeeper